

## Email sample for communication with your district.

Copy and paste the below text into your email and send to the appropriate person.

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**Subject:** Why ESSER Funding Matters to Our Children

Dear Members of the Board:

My name is \_\_\_\_\_, and I am the parent/guardian of a child at \_\_\_\_\_ in your school district. As you know, children across the country have been negatively impacted by the COVID-19 pandemic with issues and challenges to their mental health, academic growth, social and emotional learning, and more. As a parent and key player in my child(ren)'s growth, learning, and healing from this experience, I am emailing in regards to the millions of dollars our district is receiving through the American Rescue Plan ESSER Fund and to urge you to take action.

The State Board of Education requires districts to allocate at least 20% of all funding towards learning loss, with an additional 80% of the funding available for flexible spending. As you determine where to spend this money between now and September 2023, I would ask that you consider:

1. **Example A:** Schools like ABC Elementary currently have 1 guidance counselor on staff to support 300-400 students at any given time. If there is an opportunity to hire additional staff or invest in social-emotional learning programs for our school.
2. **Example B:** XYZ organization currently offers summer learning opportunities that could be beneficial to students like mine. ARP ESSER funding is available and partnerships with community organizations like these would be a worthwhile investment, especially as schools experience staff changes and capacity limitations.
3. **Example C:** My family is struggling with how to support learning at home and during school breaks. We would love support finding affordable materials that are similar to what you're using in schools and/or training resources for how to bridge the gap between work and home.

I'd love to see these ideas reflected in your planning for the next two school years (2022-2023 and 2023-2024) and to have the opportunity to talk more about how these investments can make a difference in the lives of children and families like mine. Please let me know your availability to discuss further, and don't hesitate to reach me at \_\_\_\_\_.

Thank you for your time. I look forward to hearing from you and talking more about the opportunities to invest in youth.

Best,

**Parent Name**

**Phone number**

**Email address**